



Southeast Evaluation Association's Annual Workshop

March 19th-20th, 2018, in Tallahassee, Florida

Call for Proposals

Deadline Extended to Wednesday, February 28th, 2018

The Southeast Evaluation Association (SEA) invites you to submit a proposal for presenting at SEA's 2017 Annual Workshop. SEA accepts evaluation-focused proposals on a variety of topics, such as methodology, data analysis/visualization, tools, and professional skills (public speaking, client or team relations, project management, leadership, proposal and report writing), as well as from a variety of fields, including Government, Administration and Management, Finance, Consulting Services, Public Health, Criminal Justice, Social Services, Information Technology, and Education.

Please submit your proposal via email with the subject line "Attn: 2018 SEA Workshop Chair": to seacoordinator@southeastevaluation.org no later than 5:00 p.m. Eastern on Wednesday, February 28th, 2018. Please submit any questions about SEA's Workshop to the Workshop Chair via email at seacoordinator@southeastevaluation.org.

Frequently Asked Questions

- ❖ All submitted proposals should be evaluation-focused; proposals should speak to the challenges and lessons learned, or the methodologies and tools administered, in your evaluation experience(s) and not merely presenting study results. Proposals should not be commercially-focused to promote specific companies, products, and/or services.
- ❖ Proposal abstracts should be well-written and specific, as attendees will depend on the abstracts to decide which presentations to attend.
- ❖ Equipment/Technology: The presentation room will be equipped with a white board, projector, and computer. Internet access will also be available to presenters. Additional equipment may be supplied by the presenters or requested from SEA.
- ❖ If your proposal is accepted, you will be requested to review your presentation's listing and to confirm your intent to present. Once complete, you and any co-presenters should register for the Annual Workshop. While there is no discount for presenters, SEA strives to maintain low registration fees for all attendees.

We look forward to seeing you at SEA's Annual Workshop!

SEA Workshop Proposal Submission Form

Sal.:	First Name:	Last Name:
Email:		Phone:
Address:		City:
State:		Zip:
Employer/Educational Institution:		

Presentation Title:

Please list additional presenters who will be with you:	
Presenter #2:	#2 Email:
Presenter #3:	#3 Email:

Estimated time needed for presentation and questions:	<input type="checkbox"/> 30 min	<input type="checkbox"/> 45 min	<input type="checkbox"/> 60 min
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Proposal Abstract (200 word maximum):

Describe your presentation topic and what will be covered. This may include the presentation's purpose, topic, and what attendees can expect to learn.

Please submit this form to "Attn: SEA Workshop Chair" via seacoordinator@southeastevaluation.org.